

STATE OF WYOMING)
) ss. **WRIGHT WATER & SEWER DISTRICT**
COUNTY OF CAMPBELL) **MINUTES**

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting November 14, 2024 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: L. Duff
J. Dooley
J. Bissey
S. Wilson

OTHERS PRESENT: L. Strohschein
J. Steele
L. Quiroz
M. Hensley

J. Starck
T. Waters

ORAL COMMENTS

Tim Waters

T. Waters was in attendance expressing concerns of high water and sewer usage for his place of business and requesting options that could be put in place to assist with lowering his expenses. After a brief discussion, the Board offered suggestions that could help offset his higher usage. No action was taken.

Plant Lift Station Wastewater Screening Unit Project

Record drawings have been provided for final review.

Miscellaneous Services

Received Sewer Line Video files from Paintbrush Services for Zone 1. The design for the Big D Sewer Replacement has been completed and the permitting process has started.

HDR is looking into sand separator options to reduce sediment in the tanks and water distribution lines.

AC Waterline Replacement

The survey has been completed and design in underway. No geotechnical coring will be done at this time.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by J. Dooley and seconded by J. Bissey to approve the minutes of the Regular Business Meeting of October 10, 2024. Motion passed unanimously.

REPORTS

The Operating Summary (October), Bank Reconciliation & Income/Expense Report (September & October), Balance Sheet & Profit & Loss/ Budget Vs. Actual Report (September & October) were presented for the Board's review.

CHECKS AND WARRANTS

A motion was made by J. Bissey and seconded by S. Wilson to approve the checks and warrants for October. Motion passed unanimously.

OPERATORS' REPORT

L. Strohschein gave the operators' report for the month citing the following specifics: Water and sewer samples were good for the month; Two loads of 2" base rock were delivered and spread at the Brittney Lane loadout; Followed up with RJ-4 well head inspection for sanitary survey; Changed out twenty-three 1½" and 2" electronic meter registers from the District's meter list; Five sewer samples collected for the month; Screening unit water line was heat traced and wrapped and an electric blanket applied; J. Steele attended four-day conference in Casper, WY; Generators at the Old Tank, New Tank and Plant Lift Station were serviced and parts were ordered for the RV generator; Several locates for fiber optic crew south of Town; Repaired a 6" water main leak on Story Ave.; Residence on Story Ave. and Noonan Rd. were air-locked. Bled air from their booster pump and inspected meter. Measuring chamber was replaced on Story Ave. meter; Replaced air relief valve and pilot assembly at RJ-7; Small generator was purchased to assist with repairs in the field; Called and followed up with customers on Sandcreek Circle with stirred up water. Recommended to flush their hot water heater due to low water usage. Hydrant Flushing causes sediment movement and informed customers to let their cold water run briefly; Changed outside lights on the screening unit and the office; At request of customer on Richfield, turned curb off during a small cold spell and then activated a few days later; Omni meter at New Tank faulted. Found air leak and replaced suction line; Coolant was added to the generator at the New Tank; Snowplow was installed on the Ford; Coolant heater faulted at RV generator and new one was ordered; Pricing a snow push for the backhoe to assist with snow removal; Call out for level sensor at Plant Lift Station. Reset and primed pump; PLC at RJ-2 lost programming and was not communicating. Was reprogrammed; Changed chlorine cylinders and finished well PSI reports; All employees finished courses and testing for CPR certification; Assisted with lead and copper notice that was posted at the RV Park laundromat and shower house for unknown material of service line; Both water main air release valves were inspected on Story Ave. down from Old Tank and on Chad Rd. for function ability; Samples and deposits were taken to town. Replaced 6" mega lug parts for shop inventory; Seven final reads; One MXU; Eight no reads on meter read day; Two new EMRs; Three seasonal shut offs; Twenty-two door knockers; Multiple locates.

UNFINISHED BUSINESS

RJ-9 Drilling

After a brief discussion, it was decided that quotes were needed for the RJ-9 drilling project and to be presented when obtained. This item was tabled until December meeting with further discussion once quotes are available. No action was taken.

NEW BUSINESS

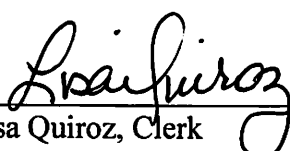
There was no New Business.

ANNOUNCEMENTS

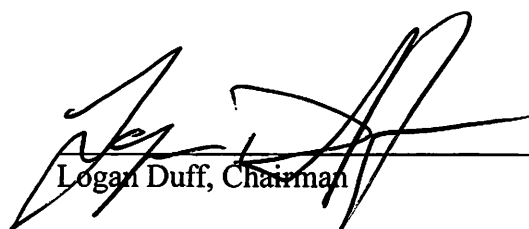
The next Regular Business Meeting will be held December 12, 2024, at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by J. Dooley and seconded by S. Wilson to adjourn. Motion passed unanimously. The meeting adjourned at 8:49 p.m.



Lisa Quiroz, Clerk



Logan Duff, Chairman