

STATE OF WYOMING)
) ss. WRIGHT WATER & SEWER DISTRICT
COUNTY OF CAMPBELL) MINUTES

The Board of Directors of the Wright Water & Sewer District held their Regular Business Meeting September 12, 2024 at 7:30 p.m. The meeting was held at the District Office, 15009 Hwy. 387. The following members of the Board were present:

DIRECTORS: L. Duff
J. Bissey
K. Eisenbraun

OTHERS PRESENT: L. Strohschein J. Starck
J. Steele
M. Hensley

ORAL COMMENTS

Plant Lift Station Wastewater Screening Unit Project

Record drawings have been prepared and ready for a final review.

Miscellaneous Services

Critical repair to main sewer line is ongoing by WWSD and sewer line video is complete. HDR will assist with video review and data management if requested. Discussed possible depth reduction for Hay Creek Lift Station and replacement options will be evaluated.

AC Waterline Replacement

Project is still in the works of getting executed and design has not started. Geotechnical drilling should be completed within the next month.

The MRG (Mineral Royalty Grant) will not be a good funding opportunity for this project and will only be considered in an emergency use.

WRITTEN COMMENTS

There were no Written Comments.

MINUTES

A motion was made by K. Eisenbraun and seconded by J. Bissey to approve the minutes of the Regular Business Meeting of August 8, 2024. Motion passed unanimously.

REPORTS

The Operating Summary (August), Bank Reconciliation & Income/Expense Report (July), Balance Sheet & Profit & Loss/ Budget Vs. Actual Report (July) were presented for the Board's review. A motion was made by J. Bissey and seconded by K. Eisenbraun to accept the reports as presented. Motion passed unanimously.

CHECKS AND WARRANTS

A motion was made by K. Eisenbraun and seconded by J. Bissey to approve the checks and warrants for August. Motion passed unanimously.

OPERATORS' REPORT

L. Strohschein gave the operators' report for the month citing the following specifics: Water and sewer samples were good for the month; Assisted local business with finding leak; Cleaned excess debris from the wet well at the screening unit; Cleaned level control in pond one due to debris still accumulating; Jetted sewer mains in zone one; Sewer mains in zone one are being videoed with a camera and documented; Manhole lids are being sealed to prevent debris buildup; Completed and submitted to EPA our lead and copper report; Plans are being discussed and reviewed concerning the pump for the Haycreek Lift Station; Finished up painting the fire hydrants and air releases; Replaced the pilot control valve with a rebuilt kit on RJ-7 well; Mowing at office was completed; Worked for two days replacing joints on sewer main collapse along highway 387; The fleet was cleaned and new license plates applied; Sodium bisulfite and chlorine were delivered; RJ-8 has lost power twice due to weather storms; Partially clogged pipes were preventing water discharge in pond three; Installed new feed chemical pump at Plant Lift Station; Expansion plans were reviewed for Big D gas station; Plumbing at South Brittney Lane load out was replaced; Manholes at Wright Manor Apartments were

raised; Assisted multiple homeowners with a water leak and testing water psi; Sewer tap was located on Reno Drive; Two final reads; Two new registers were replaced; one new meter installation; one new measuring chamber; one new mxu; Eighteen door knockers

UNFINISHED BUSINESS

Review Water & Sewer Rates

After a brief review of water income compared to water costs compiled by L. Strohschein and J. Steele, a motion was made by J. Bissey and seconded by K. Eisenbraun to increase the ¾" water rate of \$17.00 to \$19.00, 1" rate of \$23.00 to \$25.00, 1 ½" rate of \$52.00 to \$57.00, 2" rate of \$78.00 to \$85.00 and 3" rate of \$190.00 to \$209.00 beginning January 2025 billing. Motion passed unanimously.

After a brief review of sewer income compared to sewer costs compiled by L. Strohschein and J. Steele, a motion was made by K. Eisenbraun and seconded by J. Bissey to increase the ¾" rate of \$32.00 to \$37.00, 1" rate of \$47.00 to \$52.00, 1 ½" rate of \$106.00 to \$116.00, 2" rate of \$155.00 to \$170.00, 3" rate of \$363.00 to \$403.00, 4" rate of \$593.00 to \$678.00 beginning January 2025 billing. Motion passed unanimously.

After a brief review of current water and sewer "Additional Charge" excess gallons a motion was made by K. Eisenbraun and seconded by J. Bissey to increase the additional surcharge rate to \$4.25 per 1000/gallons. Motion passed unanimously.

After a brief review of irrigation water a motion was made by J. Bissey and K. Eisenbraun to interchange from a minimum monthly rate to a monthly flat rate with an additional charge of \$4.25/1000 gallons.

By- Laws Amendment – Finance Fees/Late Fee

A motion was made by J. Bissey and seconded by K. Eisenbraun to amend the verbiage on the dollar amount for the monthly late fee from \$5.00 to \$20.00 per the by-laws.

A motion was made by J. Bissey and seconded by K. Eisenbraun to discontinue the finance option when purchasing a residential water/sewer tap by terminating section 1 – paragraph 8.

Tank Cleaning

After a brief discussion of the need and cost of applying a sealant to the inside of the tanks it was decided to table this item until further notice. No additional action was taken.

NEW BUSINESS

There was no New Business.

ANNOUNCEMENTS

The next Regular Business Meeting will be held October 10, 2024, at 7:30 p.m. at the District Office.

ADJOURNMENT

With no further business to discuss, a motion was made by K. Eisenbraun and seconded by J. Bissey to adjourn. Motion passed unanimously. The meeting adjourned at 8:46 p.m.


Mckenzie Hensley, Asst. Clerk


Logan Duff, Chairman